



**CITY OF HENDERSONVILLE  
COMMUNITY DEVELOPMENT DEPARTMENT**  
100 N. King Street, Hendersonville, NC 28792  
Phone (828) 697-3010|Fax (828) 698-6185  
www.hendersonvillenc.gov

**Petition Requesting Annexation**

The following are the **required** submittals for a complete application for a Voluntary Annexation. Staff will not review applications until each item has been submitted and determined complete. By placing a check mark by each of the following items, you are certifying that you have performed that task.

- 1. Completed Application Form
- 2. A copy of the deed indicating ownership of the property.
- 3. A Survey Plat of the property prepared by a registered surveyor licensed to practice in the state of North Carolina.
- 4. A typed boundary description of the property.

**A. Property Information**

**PIN(s):** \_\_\_\_\_

**Address(es) / Location of Property:** \_\_\_\_\_

**Does this property adjoin the present City Limits?**      \_\_\_ Yes      \_\_\_ No

**Is the property within the ETJ?**      \_\_\_ Yes      \_\_\_ No

**Reason for Annexation:**

Office Use:

**Date Received:** \_\_\_\_\_ **By:** \_\_\_\_\_ **Fee Received? Y/N**

**B. Property Owner Contact Information**

\_\_\_\_\_  
\* Printed Applicant Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Company Name (if applicable)

Corporation       Limited Liability Company       Trust       Partnership

Other: \_\_\_\_\_

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Property Owner Title (if applicable)

\_\_\_\_\_  
Address of Property Owner

\_\_\_\_\_  
City, State, and Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email

**C. Additional Property Owner Contact Information**

\_\_\_\_\_  
\* Printed Applicant Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Company Name (if applicable)

Corporation       Limited Liability Company       Trust       Partnership

Other: \_\_\_\_\_

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Property Owner Title (if applicable)

\_\_\_\_\_  
Address of Property Owner

\_\_\_\_\_  
City, State, and Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email